

**ILLINOIS GAMING BOARD
MINIMUM INTERNAL CONTROL STANDARDS
SECTION M - SECURITY**

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General

1. The Security Department must not report to gaming personnel.
2. The IGB Docksite Supervisor/Agent must be immediately notified of all criminal activity, suspected or confirmed, and emergencies. The IGB Docksite Supervisor/Agent must be promptly notified of all communication with law enforcement officials and all inquiries made concerning the conduct of a licensee.
3. The ICS must contain detailed procedures for control over the following situations and activities, including who participates in each activity, their duties and responsibilities, forms completed and distribution thereof, signatory responsibilities and all applicable controls:
 - a. Case number system and preparation of security incident reports;
 - b. Issuing temporary badges, including preparation of the temporary badge log;
 - c. Issuing visitor/vendor badges, including preparation of the visitor/vendor badge log;
 - d. Fund transfer control;
 - e. Power failure/camera outage;
 - f. Enforcement of gambling restrictions;
 - g. Firearms prohibition;
 - h. Alcoholic beverages and intoxicated patrons;
 - i. Disorderly/disruptive patrons;
 - j. Trespass policy;
 - k. Emergencies; and
 - l. Eviction procedures.